

Little Bardfield Parish Council
PARISH COUNCIL MEETING



Minutes of the Meeting on Wednesday 25th June at 7pm at Council in Grove House, Oxen End, CM7 4PX

Present: Cllr Davies, Cllr Simpson and Cllr O'Brien and Sophie Blair-Wolker (Clerk & RFO)

www.littlebardfield-pc.gov.uk

26th June 2025

1. **Chairman's Welcome-** The Chairman welcomed those present.
3. **Apologies for absence-** No apologies were recieved.
4. **Declarations of Interest in any matters on the agenda** – To receive any Disclosable Pecuniary Interests, Other Pecuniary Interests, or Non Pecuniary Interests relating to items on the agenda. **Cllr Simpson declared his wife is a Trustee of the Almshouses Charity.**
5. **Minutes** – The minutes for the meeting on 14th May 2025 were approved as a correct record of events. **P: Cllr Davies, S: Cllr Simpson.**
6. **Public forum-** There were no members of the public present.
7. **To consider applying for a Grant on behalf of the Charity of Sarah Bernard for the repairs to the Almshouses-** It was proposed that the Council would directly contribute £4200 to the cost of the boiler repairs at the Almshouses. **P: Cllr Davies, S: Cllr O'Brien.**

8. Finance

8.1 To appoint Per Pro Services to conduct the Council's internal audit for 2024/25; P: Cllr Davies S: Juliet O'Brien

8.2 Payments for Authorisation- Approved.

CW LOW AND SON	VERGE CUTTING	422.40
ZURICH INSURANCE	ANNUAL INSURANCE	367.96

8.3 Parish Council accounts summary- Noted.

9. Items for the next agenda-

- Appoint internal auditor 2025/26;
- Approve the internal audit report;
- Consider an application from an individual for the Community Fund.

Date of next meeting- 24rd September, 7pm.

The meeting closed at 7.37pm.